

STAR KAMPUCHEA
Cambodian Non-profit Organization

Re-Job Announcement

Project Manager funded by HEKS/EPER

STAR Kampuchea is a Cambodian non-governmental organization established in 1997, working to promote human rights respect, democratic governance and sustainable natural resources management. STAR Kampuchea has recently been awarded a proposal from HEKS/EPER Cambodia that works to improve land tenure and sustainable natural resource management by smallholder farmers in Pursat and Kampong Chhnang provinces. HEKS/EPER currently funded to STAR Kampuchea on the project of **“Community Empowerment for Conflict Transformation on Land and Natural Resources Governance (CECT)” Phase II** within the period from **July 1st, 2019 to December 31st, 2022**. STAR Kampuchea wishes to recruit **a qualified Cambodian candidate** to fulfill in the position of **“Project Manager”**, who will be responsible for overseeing the CECT project in Pursat and Kampong Chhnang provinces.

Salary: From USD900 to USD940 /month plus other benefits funded by the project
Working Place: based in Pursat/Kampong Chhnang province

Duties and Responsibilities:

- ❖ Be effective and efficient management with overall project through overall guidance, the team planning, project implementation, monitoring and evaluation the project activities of CECT
- ❖ Support personnel management, supervision, and provincial administration and financial management for two brand offices in Pursat and Kampong Chhnang province of CECT
- ❖ Managing M & E tools for controlling project results, indicators, outcomes and outputs of CECT project to ensure the project implementation achieves and reaches the project goals, impact, outcome and output with LFA.
- ❖ Facilitate regular monthly meeting with project team of CECT to review and guide them on project proposal, M&E, budget monitoring, project indicators, outputs, outcomes and challenges
- ❖ Develop monthly work-plan, quarterly work plan and annual activity work-plan based on overall project activity plan and guide all project staff to implement these activities
- ❖ Oversee project budget management and monitoring to make sure all expenditures are transparent and accountable
- ❖ Monitoring and project evaluation, report writing (quarterly, semi and annual) and case studies.

- ❖ Establish maintain external collaboration, coordination with other NGOs, concerned government departments, private sector and work closely with partners in respectively target areas for better conditions of conflict related to land and/or natural resources issues.
- ❖ Facilitate and work closely with project counterparts (e.g. Commune Accountability Facilitators, affected communities, Land/Natural Resources Conflict Resolution Groups at commune, district and provincial levels, Advisory Group, etc.) and attend technical working group at provincial and national level or relevant ministries.
- ❖ Undertake additional related duties as necessary

Requirements:

- ❖ Cambodian nationality with bachelor degree or master degree of cadastral, law, forestry, fishery, environment, rural development or agriculture, or related fields
- ❖ At least five years experiences with civil society organizations, preferably with land and natural resource management
- ❖ Substantial knowledge on natural resources management and environment.
- ❖ Knowledge of Implementation of Social Accountability Framework
- ❖ Knowledge of project management, Monitoring and Evaluation (M&E), and Result Based Monitoring (RBM), person has knowledge and experience on human right base approaches, conflict sensitivity, advocacy on land and other natural resources etc.
- ❖ Ability and willing to work with community people, local authorities, and other stakeholders
- ❖ Excellent interpersonal communication and negotiation skills and team work
- ❖ Very good language skills in Khmer and English (oral and writing)
- ❖ Experience in using MS-Word , Excel, PowerPoint , E-mail, Social Media

Qualified candidates are requested to submit CV with 4x4 photograph and cover letter to STAR Kampuchea's office at #71, St. 123/468, Sangkat Toul Tumpoung I, Khan Chamkarmon, Phnom Penh, Cambodia or via e-mail to star@starkampuchea.org.kh not later than **8th of December 2019 at 5:30 pm**. Only the short-listed candidates will be contacted for writing test and interview. Please note that all CVs will not be returned.