

Urgent

STAR KAMPUCHEA
Cambodian Non-profit Organization

Job Announcement

ICT Officer

STAR Kampuchea is a Cambodian non-governmental organization established in 1997, working to promote human rights, democratic governance, and sustainable natural resources management. Recently, STAR Kampuchea is seeking a qualified candidate to implement the project, titled Digital for Effective Public Services (DEPS) from **June 2021- January 2022 (8 months)**.

Salary: From 600\$ to 735\$/month plus other benefits funded by the project.

Working Place: This position is required to be based in Kampong Chhnang Province.

Duties and Responsibilities:

- Work with the team to conduct baseline and end line survey
- Work with the team to conduct launching project
- Work with the team to develop training curriculum for the below training
- With the team to conduct ToT to 30 target Community Accountability Facilitators (CAFs), NGO staff, and Citizen Journalists (CJ) on social media such as Facebook, Telegram, WhatsApp, and YouTube, Skype, Zoom, Google meet, and Jitsi Meet including a) helping them how to establish a Facebook account, Facebook page, Telegram Group, how to post activities in combination with photos, how to share and forward information, and how to create content, both text and photo's/video's; b) training them on "Designing and Posting User-Friendly Infographics of I4Cs"; and c) sharing with them the laws related to social media and cybercrimes
- Conduct pre-test and post-test for each training
- Support CAFs, NGO staff, Citizens Journalist (CJ)s to conduct training to 675 citizens
- Work together with CAFs, NGOs staff and CJs to coach citizens and door to door support to 675 citizens to refresh their knowledge on social media.
- Join training on Blended Digital Scorecard
- Build capacity and support CAFs and ISAC staff to use Blinded Digital Scorecard (BDS)
- Conduct evaluation workshop of the project

Requirements:

- Bachelor's degree in Media Communications, Computer Science/Information Technology equivalent.
- Knowledgeable in ISAC/ISAF is beneficial
- Excellent communication interpersonal skills, including ability to build, maintain relationships with people diverse backgrounds across hierarchy levels, the private sector, civil society, and Media

- Be friendly, flexible, honest, hard-working
- Sound knowledge and commitment the promotion integrity, and good governance
- Strong Knowledge ability use software multimedia including, Adobe Creative Suite digital media required
- Be passionate committed achieving the impact of the project
- Ability to work independently, under pressure with high level commitment
- Candidate will travel very often from provinces to Phnom Penh
- At least 3 years working experience with CSO, IT and ISAF

Qualified candidates are requested to submit CV with 4x4 photograph and cover letter to STAR Kampuchea's office #16, Street 440, Sangkat Boeung Trabek, Chamcarmorn, Phnom Penh, Cambodia or via e-mail to star@starkampuchea.org.kh and copy to star-dec@starkampuchea.org.kh not later than **30 June 2021 at 5:30 pm**. Only the short-listed candidates will be contacted for writing test and interview. Please note that all CVs will not be returned.